

Important Dates for 2018 Year End

2019 is just around the corner, which means the time for new business submissions and issued life policies is coming to a close. Our underwriting teams will be working hard to get every last bit of business on the books. As always, the more lead time you can provide us, the better.

Property/Casualty Submissions

We ask that you submit any new business and premium-bearing endorsements you wish to have booked in 2018 **no later than Wednesday, Dec. 26, 2018**. As in years past, we will conduct special processing to book any policies issued, and payments made, **up until 11:59:59 p.m. on Dec. 31, 2018**. Commission payments will be processed on Wednesday, Jan. 2.

In iBIS, take advantage of the "Allow Underwriting to Issue Application" option on the Agency Feedback Screen for any accounts that need to be referred to Underwriting for processing. A quick phone call or email to your underwriter will help expedite timely processing of your most important accounts as well.

Life Issued Policies

To receive 2018 production credit, all issued life policies (with requirements met) must be paid **by end of business day on or before Dec. 31, 2018**. Payments may be sent to: Patriot Life P.O. Box 11439 Winston-Salem, NC 27116-1439. If the customer is paying by EFT or credit card, those authorizations can be phoned into Policy Services at (844) 847-0793 **on or before end of business day on Dec. 27, 2018**. If you have any questions, please feel free to contact Darcy Wellman at (989) 480-6415 or darcy.wellman@fmins.com.

Frankenmuth Insurance will be closed on Monday, Dec. 31 and Tuesday, Jan. 1 for the New Year holiday. We would like to wish you a safe, enjoyable holiday season, and we look forward to our continued partnership in 2019!